

Medication Standardized Time



A Module on Medication
Administration Time

Objective:

To provide all clinical staff authorized to administer medications a standardized time to administer medications in the time frames set forth by Community Hospital of San Bernardino policy and procedures.

Definitions:

1. Scheduled Medications – these include all maintenance doses administered according to a standard, repeated cycle of frequency.

- **Example: Q4H, QID, daily**

2. Time-critical scheduled medications – these are medications where early or delayed administration of maintenance doses of greater than 30 minutes before or after the scheduled dose may cause harm or result in substantial sub-optimal therapy or pharmacologic effect.

- **Example: IV antibiotic given more frequently than every 8 hours**
-Medications prescribed more frequently than every 4 hours



3. Non-time-critical scheduled medications – these are medications where early or delayed administration within a specified range of either 1 or 2 hours should not cause harm or result in substantial sub-optimal therapy or pharmacologic effect.

- **Example: Daily, weekly or monthly medications**

- Medications prescribed more frequently than daily, but no more frequently than every 4 hours.

Special Considerations:

- **Neonatal Intensive Care Unit (NICU)** uses the medication administration times as established by its unit based policy and procedure.
- **Labor and Delivery:** Antepartum antibiotics will be administered based on the frequency ordered and time of initial dose.

- The first dose of medication will be administered as a “now” dose, as therapeutically appropriate, unless otherwise ordered by the prescriber.

Standardized Times:

- Oral/Topical/Subcutaneous medication standard administration times are as follows:

Daily/QAM - 0900

0730 for diabetic medications

0700 for diabetic medications for Behavioral Health Services (BHS)

BID - 0900 and 2100

0700 and 1630 for diabetic medications

0900 and 1700 for BHS

TID - 0800,1400, and 2000
0700, 1130, and 1630 for diabetic medications
0900, 1300 and 1700 for BHS

QID - 0800, 1200, 1600 & 2000
5 times/day - 0900, 1200, 1500, 1800, and 2400
0900, 1200, 1500, 1800 and 2100 for BHS

Q6 hours - 0600, 1200, 1800, and 2400

Q4 hours - 0900, 1300, 1700, 2100, 0100, and 0500

Q8 hours - 0800, 1600, and 2400

Q12 hours- 0900 and 2100

QPM - 1700

QHS - 2100

AC - 0730,1130, and 1630

PC - 0900,1300, and1800

- Intravenous and Intramuscular administration times are as follows:

Daily same as Q24 hours- 0900
BID same as Q12 hours - 0900 & 2100
TID same as Q8 hours - 0800, 1600, & 2400
QID same as Q6 hours - 0600, 1200, 1800, & 2400
Q4 hours - 0900, 1300, 1700, 2100, 0100 & 0500

- Medications for inhalation administered by respiratory therapists:

BID - 0700 and 1900
TID - 0700, 1300 and 1900
QID - 0700, 1100, 1500 and 1900
Q12 hours- 0700 and 1900
Q8 hours - 0700, 1500 and 2300
Q6 hours - 0100, 0700, 1300 and 1900
Q4 hours - 0300, 0700, 1100, 1500, 1900 and 2300

Q3 hours - 0100, 0400, 0700, 1000, 1300, 1600, 1900 and 2200

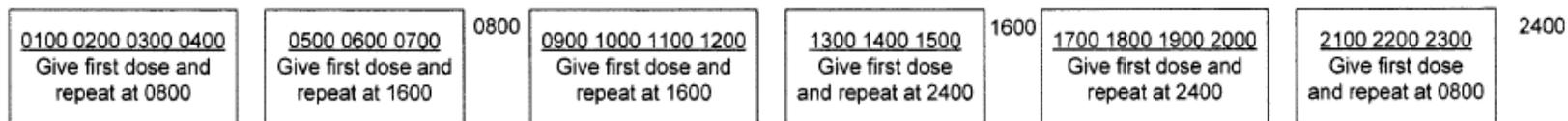
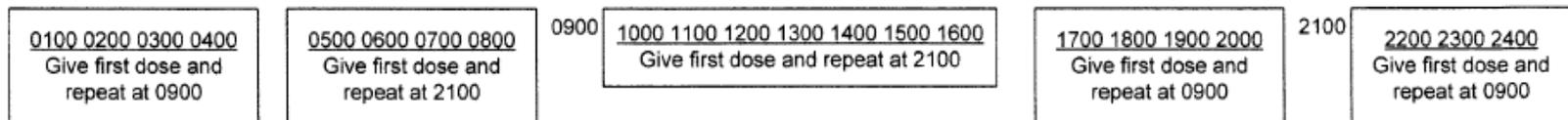
Q2 hours - 0100, 0300, 0500, 0700, 0900, 1100, 1300, 1500, 1700, 1900, 2100
and 2300

Documentation:

All medication administration will be documented on the Medication Administration Record (MAR)

**The following page shows the
Standardized Schedule Times for IV Piggyback
for CHSB**

Community Hospital of San Bernardino Standard Schedule times for Piggyback IVs



Q 6 H: 0600, 1200, 1800, 2400

